

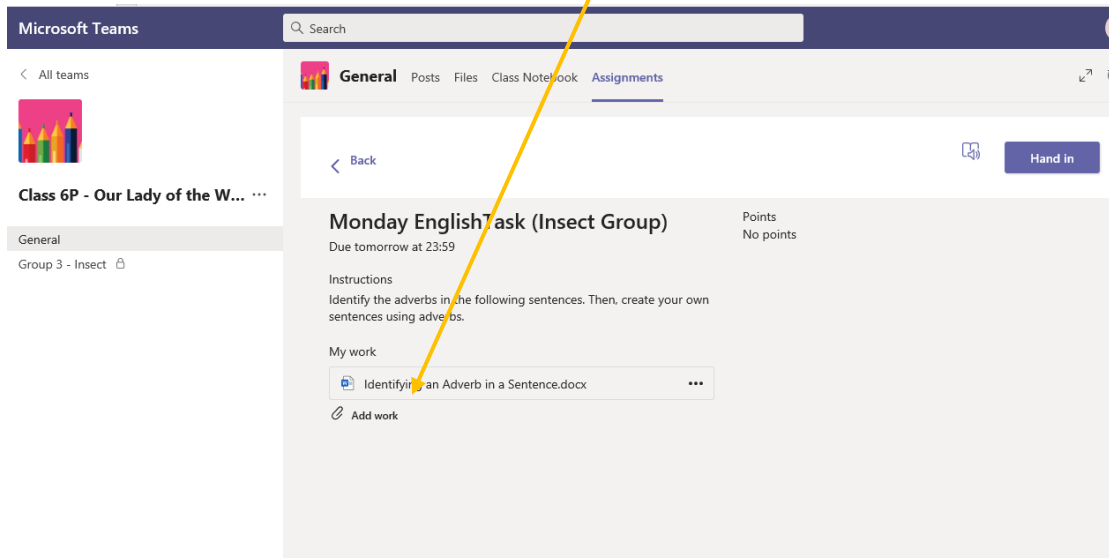
Parents' Guide: Adding additional work or pictures to an assignment.

There may be times when you would like to submit pictures, scanned work or videos alongside your child's assignment e.g. to show workings in maths or pictures of artwork. At the moment, many parents are using email to send these through. However, it is much easier for teachers to give feedback and reply to you through MS Teams. Please see below how you are able to add additional work or pictures to assignments.

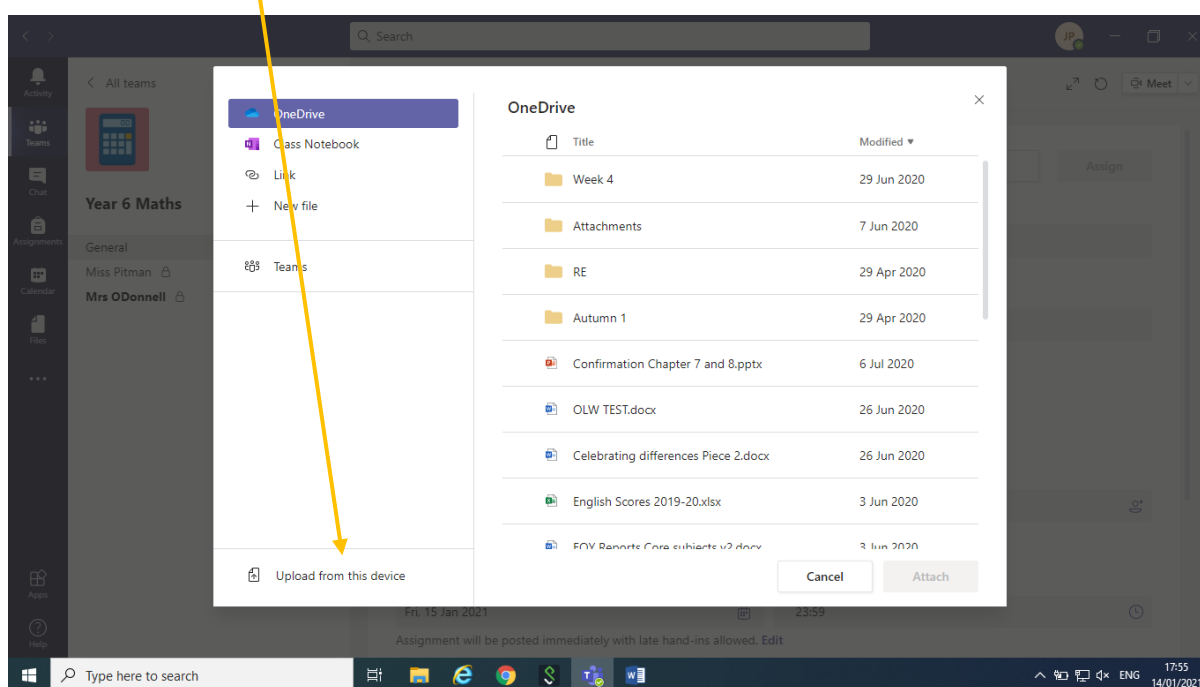
1) **Save the picture or file to your computer as normal.**

2) **Open the assignment as normal**

Below your child's assignment, you should see an 'Add work' button with a paper clip next to it. Click on this.



3) **You can find any work saved on your OneDrive here. Instead, if you have the file saved to your computer select 'Upload from this device' and find the document/picture.**



Once uploaded, 'Hand in' the assignment as normal. Your child's teacher will be able to access it alongside their completed work / quiz.